

# Grant Ready Check List

What's Next  
grants

<input type="checkbox"/> <b>Research</b>	Have you researched grant opportunities that align with your mission and programs?
<input type="checkbox"/> <b>Eligibility</b>	Have you reviewed each grant's guidelines to confirm your organization is eligible?
<input type="checkbox"/> <b>Clear Mission &amp; Vision</b>	Do you have clear mission and vision statements (who you serve, what you do, how you do it)?
<input type="checkbox"/> <b>Staff Capacity</b>	Does your team have time and expertise to meet reporting requirements?
<input type="checkbox"/> <b>Impact &amp; Reputation</b>	Can you show that your programs make a measurable difference and that your organization has community support?
<input type="checkbox"/> <b>Resources &amp; Infrastructure</b>	Do you have the tools, systems, and staff in place to manage new grants (grant writer, database, tracking)?
<input type="checkbox"/> <b>Sustainability</b>	Do you have a plan to continue your

	project once grant funding ends?
<input type="checkbox"/> <b>Financial Health</b>	Are your financial records accurate, audited, and grant-ready?
<input type="checkbox"/> <b>Budget Preparedness</b>	Do you have a detailed, realistic budget that matches the grant's guidelines?
<input type="checkbox"/> <b>Board Engagement</b>	Is your board actively engaged and supportive of your fundraising and grant-seeking efforts?
<input type="checkbox"/> <b>Strategic Alignment</b>	Are your grant-seeking efforts tied to your strategic plan and long-term goals?
<input type="checkbox"/> <b>Data &amp; Evaluation</b>	Do you have systems in place to collect data and evaluate program impact?

If you checked most or all of these boxes, you're ready to begin applying for grants. If not, use this checklist as your roadmap to get prepared before you start submitting proposals.

Consider a [GRANT READINESS ASSESSMENT](#) to identify gaps in your nonprofit's documents, systems, and strategy so you know exactly what to fix to be fully prepared for funding opportunities.